



GLOBAL TEACHING OPTIONS

CCSA Catalog Programs	CCSA Custom Global														
<p>CCSA offers the individual faculty-led study abroad model within a consortia so faculty may draw upon a large pool of students without having to manage all the logistics before, during and after the course. In exchange for the administrative support and program structure, faculty collaborate with colleagues teaching other courses within the same program.</p>	<p>CCSA organizes short-term (eight weeks or less) “faculty-directed” credit and non-credit programs. The partner school owns the program while CCSA provides logistical support. Program leaders are responsible for many aspects of the program and must meet all home campus requirements.</p>														
<p>Less Flexibility Less Responsibility</p>	<p>More Flexibility More Responsibility</p>														
<p>LOCATIONS. The catalog normally includes multiple courses taught in these locations during regular dates each year:</p> <table border="1" data-bbox="110 709 787 898"> <thead> <tr> <th>Summer</th><th>Winter (12/26 – 1/8)</th></tr> </thead> <tbody> <tr> <td>• Belize (June)</td><td>• London</td></tr> <tr> <td>• England (July)</td><td>• London+Dublin</td></tr> <tr> <td>• Ireland (May/June or July)</td><td>• Australia</td></tr> <tr> <td>• Scotland (June)</td><td>• New Zealand</td></tr> </tbody> </table> <p>Other English-speaking locations available.</p> <p>ELIGIBILITY. CCSA eligibility requirements with home campus approval.</p> <ul style="list-style-type: none"> • Full-time, tenure track or tenured faculty member from a CCSA member institution. • Retired and emeritus faculty who continue to teach part-time, with the approval and support of the appropriate department at their institution • Full-time non-tenure track faculty with appropriate academic credentials. • Part-Time and Adjunct Faculty employed in less than a full-time capacity by a CCSA member school with appropriate academic credentials. <p>PROPOSAL DEADLINES</p> <table border="1" data-bbox="99 1360 792 1430"> <tr> <td>March 17 for summer course proposal.</td> <td>October 10 for winter course proposals.</td> </tr> </table> <p>COURSE PROPOSAL. Faculty complete the CCSA proposal in which home institution approval is included.</p> <p>REVIEW. The CCSA Curriculum Committee reviews each proposal and recommends actions.</p> <p>OFFERS. Faculty receive an offer from CCSA to include course in the upcoming catalog. After faculty accepts offer, the catalog is created.</p> <p>PREP & TRAINING. CCSA conducts a series of P&T sessions with all faculty and program administrators.</p> <p>DETERMINATION. The “go” courses are determined after the first payment deadline; late March for Summer and late October for Winter courses.</p>	Summer	Winter (12/26 – 1/8)	• Belize (June)	• London	• England (July)	• London+Dublin	• Ireland (May/June or July)	• Australia	• Scotland (June)	• New Zealand	March 17 for summer course proposal.	October 10 for winter course proposals.	<p>LOCATIONS. Courses may be offered in English-speaking countries or anywhere within the United States and its territories. CCSA may consult with program leaders, at no cost, prior completing their home campus process to assure the program is viable.</p> <p>ELIGIBILITY. The home institution approves program and</p> <ul style="list-style-type: none"> • Maintains academic oversight, • Ensures syllabus and itinerary meet your academic requirements, • Ensures program leaders are vetted and employed as appropriate for program leadership, • Provides compensation (if any) to program leaders, and • Ensures credit-earning participants are appropriately registered for courses and ensure course credit is awarded as appropriate for credit-earning participants. <p>DEADLINES</p> <table border="1" data-bbox="829 1360 1500 1430"> <tr> <td>May 1 for summer program proposals.</td> <td>December 1 for winter program proposals.</td> </tr> </table> <p>CCSA IN-TAKE. After home campus approval, the program leaders complete the CCSA In-Take process.</p> <p>REVIEW. CCSA reviews program and communicates with program leaders.</p> <p>AGREEMENT. The home institution, program leaders and CCSA sign service level agreement (SLA) to proceed with program.</p> <p>PREP & TRAINING. CCSA offers leader training throughout the program cycle.</p> <p>DETERMINATION. The schedule includes key check-in dates to confirm the program has enough participants to be viable based on the approved budget.</p>	May 1 for summer program proposals.	December 1 for winter program proposals.
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LOGISTICS. CCSA arranges travel, meals, and lodging and pre-paid class activities in coordination with faculty. CCSA provides funds for other class activities that may be used on-site by the faculty for their class.

RECRUITING & OUTREACH. Faculty are the lead recruiters with CCSA providing a mix of printed material and online presence for each course in each program. CCSA staff are available to make campus visits to support member school recruitment efforts.

ON-SITE SUPPORT. CCSA programs include administrators working with faculty and serve as the non-teaching on-site directors of the programs. These admins ensure the non-academics portions of the program operate smoothly and lead the response in case of an incident. CCSA is the lead responder in an emergency situation.

CREDIT. Students earn credit from their home school or from CCSA's institution of record, Western Kentucky University (WKU). For the latter, the faculty must be credentialed to teach at WKU, a process facilitated by CCSA. For WKU credit, students pay an additional fee to CCSA.

POST PROGRAM. Grades are due 4 to 6 weeks after program (except London Summer) and CCSA student evaluations are provided to faculty after grades submitted. Faculty submit a post program evaluation and course report to CCSA.

FINANCIAL MATTERS. Faculty use funds allocated for their course for pre-approved expenses, but may use funds for other course activity expenses to further the learning goals of the program. Faculty should have no out-of-pocket expenses and are provided a per diem along with lodging, transportation, meals, admission and all the program-related expenses as do the students.

LOGISTICS. CCSA arranges travel, meals, and lodging and pre-paid class activities in partnership with program leaders according to the SLA, itinerary and syllabus. Program leaders actively assure the logistics meet their course requirements.

RECRUITING & OUTREACH. Program leaders and their home institution are the primary recruiters. CCSA provides low-cost printed material and an online presence branded to the home institution requirements. CCSA staff are available to make campus visits to support program leader recruitment efforts.

ON-SITE RESPONSIBILITIES. Program leaders are responsible for all on-site activities, teaching and non-teaching, and lead the on-site incident response according to their home institution requirements. The program leaders implement the emergency action plan in adherence to the home institution requirements with CCSA serving in a support role.

CREDIT. Normally, students earn credit from the school of the instructor of record.

POST PROGRAM. Grades are due per the home school requirement and CCSA student evaluations are provided to the program leaders after grades submitted. Program leaders also participate in a financial closeout of the program that is reported to the home institution and CCSA.

FINANCIAL MATTERS. CCSA provides financial oversight and access to funds to pay program expenses. All program costs are determined in the budget (stated in SLA) from the funds generated by the participants in the program. CCSA provides program leaders the means to pay program expenses and pre-pays as much as possible for the program. The program leaders are responsible for tracking their expenses and must remain within the approved budget. Overages may require reimbursement from the home institution to CCSA.

Choose the global teaching option that's right for you.



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