Risk Management & Insurance in London

Home to one of the world's three most important insurance and reinsurance markets, London offers students a host of unique learning opportunities. Visit the well-known Lloyd's and some of the brokers, insurers, and reinsurers doing business there. Also, visit famous sites of London, attend a play in London's famed West End, and tour the city.

PROGRAM LEADERS

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859-622-1579

COURSE

- EKU students will be registered in UNP 300 International Insurance and Reinsurance for Spring 2024.
- Attendance in class meetings is required. At each meeting we will go over what to expect and what is required for travel. You will also be given assignments and their due dates.

ACCOMMODATIONS
See details below.

ITINERARY
See details below.

PROGRAM DETAILS
Location: London
Term: Summer 2024
On-site: May 12-22

ELIGIBILITY

- Current EKU student eligible to enroll in EKU courses,
- Good academic standing as defined by EKU,
- A minimum of 18 years of age at time of departure,
- No current disciplinary sanctions as verified by the EKU (or home campus) Office of Student Conduct (or equivalent). Students who become ineligible to attend the program after applying due to disciplinary sanctions will be subject to standard program cost penalty rates. Students are responsible for notifying the CCSA when they become aware of this ineligibility. For eligibility questions pertaining to disciplinary sanctions, students should contact the home campus Office of Student Conduct.
- Students must complete home campus study abroad application prior to being registered in this course,
- Student must possess passport book valid for at least six (6) months after return date,
- Students must complete pre-departure orientations,
- Full payment prior to departure, and
- Permission of instructor(s) is required.

Program limited to the first 8 applicants. After that you will be placed on a waitlist until first payments received.
London Summer 2024

PROGRAM COST

Base Package – Standard: $2,500

All payment made to CCSA at via this application link.

May also link with csa.cc/summer/ekulondon

<table>
<thead>
<tr>
<th>BASE PACKAGE (included)</th>
<th>EXCLUDED FROM BASE PACKAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>• RT Air (CVG-LHR)</td>
<td>• Metro Cards in Paris are not included since these are</td>
</tr>
<tr>
<td>• London</td>
<td>purchased individually when you arrive at Paris train</td>
</tr>
<tr>
<td>• Meal Allowance Students</td>
<td>station.</td>
</tr>
<tr>
<td>(GBP50/day)</td>
<td>• Items not explicitly listed in package</td>
</tr>
<tr>
<td>• Lodging - St Giles</td>
<td>• Transportation within the United States</td>
</tr>
<tr>
<td>• Coach Transfer (LHR-hotel)</td>
<td>• Airport transfer for those not arriving with the</td>
</tr>
<tr>
<td>• Oyster Card (GBP50)</td>
<td>suggested flight itinerary</td>
</tr>
<tr>
<td>(individual adds on as needed)</td>
<td>• Airport taxes or fees</td>
</tr>
<tr>
<td>• St Paul’s Cathedral Entrance</td>
<td>• Meals, services, and beverages not included during</td>
</tr>
<tr>
<td>• Afternoon Tea</td>
<td>course-related activities</td>
</tr>
<tr>
<td>• Westminster Abbey</td>
<td>• Personal expenses such as laundry, phone service, and</td>
</tr>
<tr>
<td>• Coach Transfer (hotel to LHR)</td>
<td>Internet access</td>
</tr>
<tr>
<td>• Activity – London Theatre Performance</td>
<td>• Tips for guides and drivers not included in program-</td>
</tr>
<tr>
<td>• Tips (Coach driver/guide)</td>
<td>related activity</td>
</tr>
<tr>
<td>• Paris (single room supplement +$163)</td>
<td>• Baggage fees and costs associated with flight changes</td>
</tr>
<tr>
<td>• RT Train Ticket from London to Paris - Standard class</td>
<td>• Passports and/or visas</td>
</tr>
<tr>
<td>• 2-night Accommodations</td>
<td></td>
</tr>
<tr>
<td>• Eiffel Tower Entrance to Eiffel Tower lift-Top Floor (if available)</td>
<td></td>
</tr>
<tr>
<td>• Louvre Museum - Entrance to Louvre Museum-book online</td>
<td></td>
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<tr>
<td>• CCSA App Fee</td>
<td></td>
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<tr>
<td>• Contingency</td>
<td></td>
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<tr>
<td>• Insurance (CISI)</td>
<td></td>
</tr>
</tbody>
</table>

Final program fee subject to change due to travel arrangements.

Add-ons:
• Single room are available at additional costs and subject to availability.
• Travel Insurance (optional and additional, paid at time of reservations/deposits).

ACCOMMODATION DETAILS

St Giles Hotel (or similar) – standard central London hotel. The reserved rooms listed as Classic Double – two students share room – and are ensuite (sink, shower, toilet). A/C in room is not guarantee, but fans are provided in each room. The windows only open a 6 inches by law. Breakfast is included at hotel. There are many nearby breakfast places since St Giles sits in a busy area – very close to theaters and other shopping areas. Here is [google map view](#) of area around St. Giles.

TERMS & CONDITIONS
• The selection process for this program requires a specific application provided by program leader.
• Independent travel (before and/or after the programs start and end date) is permitted.
• Code of Conduct: All participants will be held to your home campus Code of Conduct.
• All participants must complete BOTH the CCSA application and an EKU application to be eligible.
• **Passport.** Each participant must have a passport that includes an expiration date, which is 6 months beyond the last date of the program.

• **Physical Expectations.** Participants should be in good physical condition and be prepared to walk 4-5 miles a day.

• **STEP** (Smart Traveler Enrollment Program). Participants must show proof of registration by May 1, 2023.  
  [https://step.state.gov/STEP/Index.aspx](https://step.state.gov/STEP/Index.aspx)

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### Payment Schedule:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 19, 2024</td>
<td>Application with $250 non-refundable deposit.</td>
<td>$250</td>
</tr>
<tr>
<td>February 1, 2024</td>
<td>50% program fee due. Students applying after this date pay the 50% of program fee to be considered for the program.</td>
<td>$1,250</td>
</tr>
<tr>
<td>March 1, 2024</td>
<td>25% program fee due.</td>
<td>$625</td>
</tr>
<tr>
<td>April 1, 2024</td>
<td>Balance due for program.</td>
<td>$625</td>
</tr>
</tbody>
</table>

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### Penalty for Withdrawal or Non-payment:

<table>
<thead>
<tr>
<th>Date</th>
<th>Penalty Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>After February 1</td>
<td>50% of program cost plus any non-recoverable costs.*</td>
</tr>
<tr>
<td>After March 1</td>
<td>75% of program cost (No refund) plus any non-recoverable costs.*</td>
</tr>
<tr>
<td>After April 1</td>
<td>100% of program cost (No refund) plus any non-recoverable costs.*</td>
</tr>
</tbody>
</table>

* Non-recoverable costs include, but are not limited to, the following:
  - Airfare (non-refundable after ticket issued)
  - Single room supplement
  - Optional excursion fees
  - Additional class activity fees

**If a balance remains after the payment due date, the participant may be dropped from the program. A student may remain in the program by providing an award notification from your home campus Student Financial Assistance that verifies ability to pay the program fee immediately after aid is received.**

**If a student completes a program without full payment prior to the departure, the student will receive an incomplete until the obligation is paid. CCSA will inform faculty leaders if a student is in this situation prior to the term grade deadline.**

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### PENALTIES FOR CHANGES

- After the first payment deadline, changes requested by participating individuals may incur fees. These may include, but are not limited to, the following:

<table>
<thead>
<tr>
<th>Type of Change</th>
<th>Penalty Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flight Changes</td>
<td>Airline fee + $200</td>
</tr>
<tr>
<td>Housing Changes</td>
<td>Lodging direct costs + $200</td>
</tr>
<tr>
<td>Optional Excursion Changes</td>
<td>$200</td>
</tr>
<tr>
<td>Credit Option Changes</td>
<td>$50</td>
</tr>
<tr>
<td>Early Arrival/Late Departure</td>
<td>Lodging direct costs + $100</td>
</tr>
</tbody>
</table>
LOGISTICAL CONSIDERATIONS

- **FAFSA.** In order to qualify for financial aid, student should apply for FAFSA at time of application.
- **Money Matters:** If you have a credit/debit card or ATM card, inform your bank of travel dates to London. Recommend that you budget for at least £300 for personal expenses. Options to obtain British Pounds will be discussed in class sessions. [Here is the GPB/US$ exchange rate.](#)

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**CCSA – The Cooperative Center for Study Abroad and its associates are not responsible for any loss due to theft, personal injury, flight or weather delays, negligence, or default of suppliers, or suppliers changing of itineraries. They and their associates are not responsible for any loss due to travel/flight delays or changes in travel plans due to Acts of Nature or other unforeseen circumstances, nor are we responsible for accidents and medical care. Tour services are furnished by independent contractors who are not agents or servants of CCSA. Refunds are not available for unused portions of the package.**

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**Working Itinerary**

Actual schedule will be determined in coordination with program leaders.

### Sunday May 12 | Travel Day

- **Depart US Airport** included
- Group Flight (proposed and holding 12 tickets on deposit)
  - DL #2456 Northern Kentucky, CVG 3:30 PM Hartsfield Jackson 5:05 PM
  - VS #104 Hartsfield Jackson 7:00 PM Heathrow 8:25 AM, May 13

### Monday, May 13 | Orientation Day

- **Arrive LHR** Arrive
- Clear customs & immigration
- Coach Transfer to lodging
- Check in Lodging (CCSA) - St Giles ([https://www.stgileshotels.com/st-giles-london](https://www.stgileshotels.com/st-giles-london))
- Orientation - Distribute Oyster Cards, Meal allowance
- Dinner (not included)
- Time for personal items Food, money, etc.
- Overnight London

### Tuesday, May 14 | Class Day

- Class meet 9-10 AM
- Morning Appointments
- Afternoon Appointments
- Explore Time
- Class reflection (evening)
- Overnight London
Wednesday, May 15  Class Day

Class meet 9-10 AM
Morning Appointments
Westminster Abbey (time/date TBD due to tour schedule)
Explore Time
Dinner on Own.
London Theatre Performance (CCSA)
Overnight London

Thursday, May 16  Class Day

Class meet 9-10 AM
Morning Appointments
St Paul's Cathedral Tour
Afternoon Tea
Overnight London

Friday, May 17  Paris

** Check out St. Giles **

Tube to Train Station

Train Ticket from London to Paris - Standard class

Accommodation (below or similar)

3 Star, B&B Hotel Paris 17 Batignolles, Paris (2 nights)

B&B HOTEL Paris 17 Batignolles is located in north-west Paris, just 50 metres from Porte de Clichy Metro and RER stations. It offers elegant sound-proofed guest rooms with air conditioning and free WiFi and an on-site restaurant. Each room is equipped with an LCD TV with satellite channels, a desk, a safety box and tea and coffee making facilities. The private bathrooms feature a bathtub and a hairdryer. A buffet Breakfast composed of sweet and savoury dishes such croissants, French baguette and multi-seeds bread, apples, dairy products and cold meats, scrambled eggs and bacon on request is served every day. Front desk is open 24 hours.

Explore Paris on your own
Dinner
Overnight Paris

Saturday, May 18  Paris

Eiffel Tower Entrance to Eiffel Tower lift-TOP FLOOR
Louvre Museum - Entrance to Louvre Museum-book online
Paris on Own in the Afternoon
Dinner (not included)
Overnight Paris

Sunday, May 19  Paris to London

Train Ticket from Paris to London - Standard Class
Return to Hotel in London
** Check in St. Giles **
Overnight London

**Monday, May 20**  
Class Day

Class meet 9-10 AM  
Morning Appointments  
Afternoon Appointments  
Explore Time  
Class reflection (evening)  
Overnight London

**Tuesday, May 21**  
Class Day

Class meet 9-10 AM  
Morning Appointments  
Afternoon Appointments  
Explore Time  
Final On-site meeting (evening) passport and packing check in  
Overnight London

**Wednesday, May 22**  
Travel Day

** Check out St. Giles **

Ground Transport to LHR

Flight Depart LHR for US (proposed)  
DL #59 Heathrow 9:40 AM Logan Intl 12:20 PM  
DL #1193 Logan Intl 2:00 PM Northern Kentucky, CVG 4:22 PM

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